

How do I take an exam in the autumn?

Some students may wish to be entered for the autumn exam series.

Students are encouraged to read [this document](#) (detailing the scope of the exams, the role of NEA, etc.) before requesting entry.

In order to be entered for the autumn exam series, students should then follow this process:

1. Register your intent by emailing bl.exams@brineleas.co.uk by Tuesday 1st September (A-level and AS level) / Monday 14th September (GCSE)
2. You will receive a confirmation reply within 24 hours, with a link to an online form. If you have not received a confirmation reply within 24 hours, please call school (01270 625663) and ask for the exams office. Since timescales on these entries are very tight, this is 'back up' to ensure that all requests are received and no emails are lost through typos in the address, for example.
3. Complete all details in the form and return it electronically by 3.15 on Wednesday 2nd September (A-level and AS level) / Tuesday 15th September (GCSE). This form constitutes Candidate Consent as required by JCQ. Please be aware that an entry cannot be made without this completed form.
4. You will receive confirmation of the qualifications for which you are being entered.
5. From that point, a member of the Examinations team will liaise with you regarding exam times, dates and venues.