



Brine Leas School

An Academy

Believe, Learn, Succeed

October 2018

Re: French Exchange 2018-2019

Dear Parent/Guardian

Thank you for your £50 deposit and for supporting the French exchange programme. The total cost of the visit this year will be £250. To enable you to spread out the payments for the visit I have scheduled them out as follows:

- £100.00 to be paid no later than **Wednesday 7th November 2018**
- £100.00 to be paid no later than **Wednesday 16th January 2019**

However, if you prefer to pay the outstanding balance in one payment, please feel free to do so.

Cheques should be made payable to Brine Leas School and returned with the payment slip, attached to this letter, in an envelope to the Drop Box outside Student Reception.

Cash payments can be accepted when a cheque is not possible. Students may take cash payments directly to the Finance Office and this will be receipted in the student's planner.

I will also be hosting a meeting in school on **Thursday 15th November at 6:30pm** in the Library where I hope to outline the exchange programme and answer any queries you may have.

Yours faithfully

Mr C Cador
Head of French
CCR/SJ/ACE

Headteacher:
Mr Andrew Cliffe

Audlem Road, Nantwich
Cheshire CW5 7DY

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www.brineleas.co.uk



Payment slip – French Exchange 2018-2019 (2nd Payment) to be paid no later than Wednesday 16th January 2019.

Student's Name..... Progress Group

My payment option is:

- I have enclosed a cheque for £100.00 made payable to Brine Leas School.
Please post in to the Drop Box at Student Reception.

- I enclose a cash payment that my child will take to the Finance Office with their planner for a receipt to be provided.

Signed.....(Parent/Guardian) Date.....

✂.....

Payment slip – French Exchange 2018-2019 (1st Payment) to be paid no later than Wednesday 7th November 2018.

Student's Name..... Progress Group

My payment option is:

- I have enclosed a cheque for £100.00 made payable to Brine Leas School.
Please post in to the Drop Box at Student Reception.

- I enclose a cash payment that my child will take to the Finance Office with their planner for a receipt to be provided.

Signed.....(Parent/Guardian) Date.....