



Brine Leas Sixth Form

An Academy

Believe, Learn, Succeed

10th November 2017

TO: PARENTS/GUARDIANS OF YEAR 12 GRAPHIC COMMUNICATIONS STUDENTS

Dear Parent/Guardian

Students who study A Level Graphic Communications would benefit from purchasing various materials and resources, including a sketch book, that the Technology Department have been able to source at a discounted rate of £20.

If your son/daughter would like to purchase the resources, please complete and return the reply slip below, together with payment, to the BL6 Drop Box which is located outside the BL6 Admin Office, as soon as possible. Students must take cash payments direct to the Finance Office, for receipting purposes. If your son/daughter is in receipt of the BL6 Bursary, the cost may be deducted from his/her next Bursary instalment; please indicate this on the reply slip.

Should you wish to make two payments, of £10 each, please indicate this on the reply slip; please note, the second payment will be due in February 2018.

It is the policy of Brine Leas to support families when financial hardship may preclude a student from purchasing resources. Therefore, if there are any problems, please contact Mrs Bradshaw and the matter will be dealt with confidentially.

Yours faithfully

Mr M Price
Teacher of Graphic Communications

Year 12—Graphic Communications - Resources

Please complete and return to the BL6 Drop Box for the attention of Mr Price

Student Name : Form:

My son/daughter would like to purchase the resources and I enclose full payment of £20*

My son/daughter would like to purchase the resources; I enclose the first payment of £10* and understand the remaining £10 must be paid in February 2018

My son/daughter is in receipt of the BL6 Bursary and would like £20 deducted from his/her next instalment

My son/daughter is in receipt of the BL6 Bursary and would like £10 deducted from his/her next two instalments

Signed Date:
Parent//Guardian

* Please make Cheques payable to Brine Leas School and return via the BL6 Drop Box; cash payments should be taken to the Finance Office, which is located adjacent to Student Reception in the Main School

Head of Sixth Form:
Miss C Lewis

Headteacher:
Mr Andrew Cliffe

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