

April 2018

Re: Year 11 Prom at Wrenbury Hall

Dear Parent / Guardian

Following the success of last year's 'Leavers Prom' at **Wrenbury Hall**, we have chosen to keep the same venue. Therefore, this year's prom will be held on **Tuesday 19th June, 2018**. A welcome (non-alcoholic) drink and canapés will be available from 6.30pm and the meal will be served at 7.30pm. This will be followed by a disco and the evening will finish at 11pm, when students must be collected by an adult.

The cost of a ticket is £35. Water will be available and the bar has a range of soft drinks (priced between £1.50 and £2.50). A professional photographer will be in attendance to take individual or group portraits, priced at £10 for a 9x6 mounted print – or £20 for 3.

The tickets will be available from the Finance Office and will be on sale up to **Friday 18th May 2018**. Please ask your child to go directly to the Finance Office with the attached reply slip completed along with payment to obtain their ticket. **Do not use the Drop Box on this occasion**. Two contact numbers are requested as it may be necessary to inform you if your child is ill or if their behaviour is inappropriate during the evening. Alcohol is not allowed before or during the evening and we shall contact you to collect your child if this rule is broken.

Your child has been informed that in order to attend the prom, they must:

- Have between 50 - 100 prom merits.
- Have returned all library books. If a book cannot be returned, then the fine needs to have been paid.
- Have paid any outstanding lunch debts (Parent Pay).
- Have an acceptable standard of learning behaviour.
- We reserve the right to remove this privilege at any given time.

Payment methods:

- ❖ **Cheques** should be made payable to **Brine Leas School**
- ❖ **Cash** payments can be accepted when a cheque payment is not possible. Cash payments will be receipted in the student's planner.

If your child is currently eligible for Free School Meals/has in the past been on Free School Meals since 2011 / is currently or has been a Child in Service since January 2011 / is currently a Cared for Child or has ever been looked after by an English or Welsh local authority immediately before being adopted, left local authority care on a special guardianship or child arrangements order, then some assistance can be applied for through the Pupil Premium Fund.

Please return the permission slip attached with the Pupil Premium assistance application option ticked. The school will contact you to advise what assistance is available. If your form is returned to school showing the Pupil Premium option and we don't appear to have your child on our Pupil Premium records we may need to contact you to clarify.

It is the policy of Brine Leas to support families when financial hardship may preclude a child attending the Prom, therefore please contact Mrs Bradshaw on 01270 625663 and the matter will be dealt with confidentially.

We recommend that transport / taxis are booked well in advance, but please note that double decker buses may experience problems as the driveway is bordered by trees. Family and friends are welcome to watch the students arriving from inside the grounds of Wrenbury Hall.

If you require any further information, please do not hesitate to contact me. I am confident it will be an enjoyable and memorable evening.

Yours faithfully

Miss L Corcoran
Head of Year 11
LCN/SAF/AES/LDG

Reply Slip – Year 11 Prom 2018 – Deadline Friday 18th May 2018

I give permission for my childProgress Group to attend the Prom at **Wrenbury Hall** on **Tuesday 19th June, 2018**. I understand that no alcohol will be permitted during the evening and agree that staff will ask students to leave should they arrive under the influence of alcohol or behave in an unacceptable manner. I will make arrangements for my child to be collected **by 11.00pm**.

My contact telephone numbers for 19th June 2018 are:

First Contact..... Second Contact

Please tick appropriate box:

- I have enclosed a cheque for £35 made payable to Brine Leas School.
- I enclose a cash payment, my child will take their planner for a receipt to be provided.
- My child is on the Pupil Premium register and I would like to apply for some assistance towards the cost. The school will contact you to advise what assistance is available.

Signed: (Parent/Guardian) Date:

Please list any special dietary requirements (e.g. vegetarian):

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Optional:

List 2 song tracks that you would like to be played during the evening:

1)

• *Name of the band/artist:*

.....

2)

• *Name of the band/artist:*

.....

OFFICE USE:

Cheque number..... Account details.....

Ticket number Date issued/...../2018

Please take directly to the Finance Office no later than Friday 18th May 2018