



Brine Leas School

An Academy

Believe, Learn, Succeed

October 2016

Year 11 Parents Evening – Tuesday 15th November, 2016

Dear Parent / Guardian,

The Year 11 Parents Evening will be taking place in the BL6 building on Tuesday 15th November, 2016 from 4.30pm – 7.00pm when staff will be available to discuss any queries or concerns that you may have with you and your child.

Your child will be given an Appointment Card to bring home to you. In order to ensure the smooth running of the evening, please indicate on the reverse of the card the teaching staff you would like to see and the times that you are available. Your child should then see the relevant teacher and agree a mutually convenient appointment.

*All parents are allocated a **five minute** time slot during the evening to discuss how students are performing in the subject lesson. If you feel you require a further discussion at a later date, please do not hesitate to contact the school on the school number.*

Please complete the reply slip below to indicate if you are able to attend the Parents Evening and return it to your child(s) Progress Tutor no later than Friday 11th November, 2016.

Thanking you in advance.

Yours faithfully

Mr J Mottram

Year 11 Progress Manager

X

Year 11 Parents Evening Tuesday 15th November, 2016 – Return to Progress Tutor by Friday 11th November, 2016

I am writing to confirm I / we do / do not wish to attend the Year 11 Parents Evening on Tuesday 15th November, 2016.

Name of Student: Progress Group:

Signed: (Parent/Guardian) Date:
MSE/SAF/ROS

Headteacher:

Mr Andrew Cliffe

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