

Dear Parent/ Guardian.

## Re: Media Studies Visit 9th May 2017

Since starting the GCSE Media Studies course in September students have been studying a range of Media concepts, and all Media work students are required to demonstrate an in-depth knowledge of the Media industry. With this in mind the Brine Leas Media department are running an exciting visit to London on Tuesday 9th May 2017.

The cost of the visit will be £106.00 per student and this will include a visit to the Warner Bros. Film Studios and taking part in the Harry Potter Studio Tour and workshops; the workshops are exclusively for media students and not available to the public. Entitled 'Script to Screen', this workshop will benefit your child's study of TV news in preparation for Section A of the Unit 1 GCSE examination, and they will be provided with take home resources. Also included in the visit is: coach travel to and from London, full insurance, a morning experience at Hollywood Bowl and lunch at Frankie and Benny's restaurant.

Cheques should be made payable to Brine Leas School and returned with the permission slip in an envelope to the Drop Box outside Student Reception.

Cash payments can be accepted when a cheque is not possible. Students my take cash payments directly to the Finance Office and this will be receipted in the student's planner.

I have also enclosed a Form C (Parental Permission Form). Please complete the form detailing any relevant medical issues your child may suffer from and return it with the payment and permission slip attached. Please note, without this form being completed your child will be unable to attend the visit.

If your child is currently eligible for Free School Meals / has in the past been on Free School Meals since 2011 / is currently a Child in Service since January 2011/ is currently a Cared for Child or has ever been looked after by an English or Welsh local authority immediately before being adopted, left local authority care on a special guardianship or child arrangements order, then some assistance can be applied for through the Pupil Premium Fund. Please return the permission slip attached with the Pupil Premium assistance application ticked. The school will contact you to advise what assistance is available. If your form is returned to school showing the Pupil Premium option and we don't appear to have your child on our Pupil Premium records we may need to contact you to clarify

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Fax.

www.brineleas.co.uk







If you would like your child to attend the visit please return a deposit of £50 made payable to Brine Leas School with the permission slip and the Form C in and envelope to the Drop Box outside Student Reception no later than <u>Friday 24<sup>th</sup> February 2017</u>. Alternatively the full balance of the visit can be paid immediately if this is your preferred option. *Please note the balance payment must be received by Tuesday 28<sup>th</sup> March 2017*.

It is the policy of Brine Leas School to support families when financial hardship may preclude a child from attending a visit, therefore please contact Mrs K Bradshaw on the above number and the matter will be dealt with confidentially.

Finally, if you have any queries, or require any further information, please do not hesitate to contact me on the school number.

Yours sincerely
Miss L Kavanagh Head of Media Studies LKH/SJ/AE/DCE
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MEDIA VISIT TUESDAY 9 <sup>TH</sup> MAY 2017. – MISS KAVANAGH. <i>BALANCE</i> PAYMENT ONLY
Student Name Progress Group
☐ I have enclosed a cheque for the Balance of £56 made payable to Brine Leas School. <i>Please post in to the Drop Box at Student Reception.</i>
☐ I enclose a cash payment for the Balance of £56 that my child will take to the Finance Office with their planner for a receipt to be provided.
Signature of Parent/Guardian Date
Balance payment must be received before Tuesday 28 <sup>th</sup> March 2017.

## PERMISSION SLIP - MEDIA VISIT TUESDAY 9<sup>TH</sup> MAY 2017. - MISS KAVANAGH.

I give permission for my child to take part in the Media GCSE Trip 2017
Student Name Progress Group
My payment option is:  ☐ I have enclosed a cheque for the deposit of £50 made payable to Brine Leas School. Please post in to the Drop Box at Student Reception.
☐ I enclose a cash deposit payment of £50 that my child will take to the Finance Office with their planner for a receipt to be provided.
☐ I enclose the full payment of £106.00
☐ My child is on the Pupil Premium register and I would like to apply for some assistance towards the visit. The school will contact me to advise what assistance is available.
☐ I have enclosed the completed Form C.
Signature of Parent/Guardian
Deposit or full payment option must be received before Friday 24 <sup>th</sup> February 2017