

SUMMER 2016 EXAMINATIONS

THINGS TO REMEMBER

- Please check your details – **Legal name; Date of Birth and Gender**, any problems contact the Examinations Office Staff immediately. **Awarding Bodies are now charging approximately £40 to amend certificates.**
- Make sure you know when and where all of your examinations are.



- **Be punctual – arrive at least 15 minutes before the start of each exam.** Students not in their seat at the start of the exam will be marked as late.



- Bring a **BLACK PEN** with your equipment in a clear pencil case/bag.

- Only water in a screw top plastic bottle with the label removed will be allowed.

- If you will not be attending an examination due to illness, please contact the Examinations Office *immediately* – Tel: 01270 621620. A medical note from your GP **will** be required.



No Mobile Phones, MP3/4 Players, Electrical Devices, Smart Watches or any other unauthorised material.

If you have these things you may be disqualified from the exam.

Leave them in your bag outside the exam room